
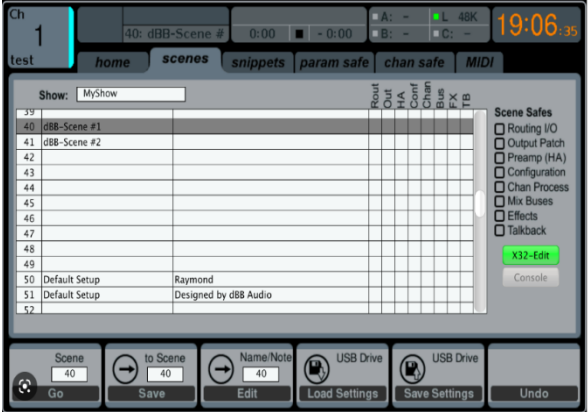


<b>Date:</b>	<b>Service Tech:</b>
<b>Event Schedule</b>	
7:00 am	<p>Arrive.</p> <p>Turn on system:</p> <ol style="list-style-type: none"> <li>1. Sound Board</li> <li>2. Stage Power</li> <li>3. Stage Monitors (5)</li> <li>4. Subs</li> <li>5. House Speakers (switch on wall in booth)</li> </ol>
<b>Load Service</b>	
<div style="display: flex; justify-content: space-around;">   </div>	
<ol style="list-style-type: none"> <li>1. Press Under Scenes press the “View” button (console area right)</li> <li>2. Navigate to Scenes. Load saved service labeled “Matrix Mix”</li> <li>3. If special Scene is to be loaded look for special scene name Ex. Concert</li> <li>4. Scroll to desired Scene</li> <li>5. Press the knob below the menu item labeled “Load”</li> <li>6. Press right to confirm</li> </ol>	
<p>Once loaded make sure Main Chanel Fader is up to zero. Make sure all Monitors and Matrix sends are unmuted</p>	
7:15 am	<p><b>Sound check</b></p> <ul style="list-style-type: none"> <li>- Validate instrument input gain. Target is -12db.</li> <li>- Validate vocalist signal. Target input gain is -12db, but should not be required unless a significant change occurred.</li> <li>- Percussion does not require input gain validation or EQ unless a significant change occurred.</li> <li>- <b>Validate pads and tracks.</b></li> </ul> <p><b>Get Service Run Down</b> Should be an assigned servant leader for the service.</p>

### Ready speaker mics

1. Verify how many speaker mics are needed.
  - Red & Orange for Servant Leaders Black mic for lead vocal
  - Yellow, Grey, Magenta, Blue and Green mics if needed.
2. Check battery In speaker mics. If less than 3 bars, replace.
3. Conduct quick test to ensure a signal is produced. If not, make note to remedy during or immediately after run through.

### Pre-Service Start

Buss Sends 8 Channels  
Per Layer



Buss Sends 16 Channels  
Per Layer



- Make sure Stream and Zoom Bus are not muted
- Make sure Zoom and Tri-caster input Channels are muted.
- Open up Mute groups for Servant Leader Mics (Orange and Red)
- Unmute Band

8:00 AM

### Start Service

- Make sure someone has pastor's mic
- Have black mic ready for lead singer
- Be ready to unmute choir mics

### During Service

Monitor all levels

- House
- Stage Monitors
- Stream



Unmute the correct Effect groups (Check with AV Lead as these might change)

Make sure to bring Effect DCA fader up to -15 (only needed during singing)

Play tracks as needed

<b>After Service</b>
Play Music for 5 min
Post Service Meeting with Band and Praise and Worship teams
Make sure batteries are returned to chargers. There are chargers at the stage box for specific mics and there is a charger for the rechargeable batteries under the counter just left of the sound board.
Shut down the system 15 minutes after service end: Turn off system: 1. House Speakers, 2. Subs and Stage Speakers 3. P16 Monitors 4. Stage Power, 5. Soundboard

**Notes:**

			<b>Total</b>
<b>Service</b>	Start Time:	End Time:	
<b>Sermon</b>	Start Time:	End Time:	